

MT. SHERMAN WATER ASSOCIATION

P.O. BOX 356

JASPER, AR 72641

BOARD OF DIRECTOR'S MEETING

MONDAY JANUARY 11, 2016

5:30 P.M.

Dear Directors:

Enclosed please find the board minutes, and director's report. Financial information will be presented at the meeting.

If you have any questions please feel free to give me a call.

Thank You



Karen Edgmon

Financial Officer

Mt. Sherman Water Association



800-227-5128

Printed Tuesday, December 29, 2015 @ 18:50

DISTRIBUTION EFFICIENCY SUMMARY

	Gallons	Percent
Water Supplied to System	1,309,508	100.0%
Water Sold to Customers	919,970	70.3%
Utility Use (fire, flushing)	0	0.0%
Water Lost	389,538	29.7%
Average Use Per Account	3,006	
Accounts Using Water	306	

SUMMARY BY SERVICE

	Water	Sewer	Trash	Other1	Other2	Other3	Sales Tax
Charges	8,962.68	0.00	0.00	99.60	660.00	0.00	704.51
Count	339	0	0	332	264	0	334
Average	26.44	0.00	0.00	0.30	2.50	0.00	2.11

ACCOUNTS RECEIVABLE ANALYSIS

Balance Due on December 2015 Bills	13,776.00	339
Credit Balances	-1,109.64	25
Debit Balances	14,885.64	314
Payments	-12,742.83	292
Adjustments	-336.36	9
Balance after Payments and Adj	696.81	47
Current	-54.97	30
30 to 60 Days Old	488.35	7
60 to 90 Days Old	142.16	8
Over 90 Days Old	121.27	2
Penalty Charges	323.71	59
Charges for Services	10,426.79	339
Balance Due	11,447.31	

Scribe:	Odie J. Watts	
Date:	December 14, 2015	Time: 5:32 PM – 6:31 PM

Board Members:

Key	Board Member Attendees: Key: * Attended, # Absent	Phone
*	Edgmon, Karen – CHIEF FINANCIAL OFFICER	861-5641
*	Ferguson, Ron – BOARD MEMBER	446-2910
*	Reynolds, Ivan – WATER OPERATOR	446-5352
*	Rylee, Quentin – VICE PRESIDENT	870-688-8018
#	Shechtman, Barry – BOARD MEMBER	446-6630
*	Stivers, Betty – BOARD MEMBER	446-5744
*	Szabrowicz, Ben – BOARD MEMBER	446-6007
*	Voshell, Calvin – PRESIDENT	446-2270
*	Watts, Odie – SECRETARY / TREASURER	446-2838

	Board Meeting Attendees:	
	No customers or guests attended this meeting.	

Minutes and Business Discussions:

Agenda	
1. Call to Order	Meeting was called to order at 5:32 by Calvin Voshell – President.
2. Meeting Minutes	The Meeting minutes from the December 14, 2015 meeting was reviewed and approved. Motion to approve the minutes was made by Betty Stivers with 2nd by

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	Ron Ferguson with no abstentions.
3. Financial and Water Association Director's Report	Karen Edgmon presented the financial report. At the end of November, 2015 the total financial assets currently on deposit: • Treasury Bonds - \$32,577.60 • Certificates of Deposit - \$102,742.75 • Money Market - \$49,838.00 • Checking - \$7,197.07 • TOTAL - \$197,355.42 • Paid the annual tax of \$.30 per meter for the entire year for a total of \$1,180.80. • Deposited \$5,000 to the money market account. • Nothing out of the ordinary to report. Motion to approve the financial report was made by Betty Stivers with 2nd by Ben Szabrowicz with no abstentions.
4. Water Operator's Report	Ivan Reynolds presented the Water Operator's Report: • Still working on the booster station vault roof. Replaced the wiring to the booster station pump. • There is some interest of people along the Murray extension of joining the water system. There could be 7 to 8 new customers if the talks develop into actually becoming members of the MSWA. • There has been no quote received from Leber Engineering as yet on their cost for blasting and painting the tank at well #1. • Still looking for another quote of tank blasting and painting from Utility Service Co. • The best quote for blasting and painting the tank at well #1 is \$56,300. Still

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	looking for other bids on that project. • Turned over tank inspection and sanitary survey records to Karen Edgmon for her inclusion of those files into the master records. • Continuing to evaluate and replace high usage water meters. Four meters were replaced during November, 2015. • Will take action to cover the water line at the Hwy 74 slide area in the next few days. Motion to approve the Water Operator's report – by Ron Ferguson and 2nd by Ben Szabrowicz.
5. Old Business	Reviewed the Action Items listed below for any status updates. • No news as of December 14, 2015 on the pending law suit brought by Mr. John Butler. • Action Item 97 called for the return of the water system map on loan to Shane Kilgore. Ivan Reynolds will ask that the map be dropped by Odie Watts residence for safe keeping. • As to the question about whether or not our insurance will cover our inventory items is still open but will be investigated by Karen Edgmon. • No status updates pending for the remaining action items listed below.
6. New Business	• Ivan Reynolds was asked to investigate the question of whether we can pursue getting one-half of the proposed overlay project completed and leave the other have for future development if and when there is a growth in the area served by the line extending up Shiloh Mountain. • The Board gave its approval for Ivan Reynolds to order two sets of updated maps for the MSHA system. • The new installation of a water line by Pete Edgmon was discussed. Pete wants a 2" line but there is concern that the chlorine will dissipate in the line unless there is a large water usage. The recommendation is to limit the size of the line to 1" so Pete Edgmon can be assured the water has been properly

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	treated. Odie Watts will contact Pete Edgmon and express the concern about a 2" line since there will only be a single residence attached to the line. A motion was made to the Board to award each employee a \$100.00 Christmas Bonus. The Board approved with Ben Szabrowicz making the motion and Ron Ferguson second. There were no abstentions.
7. Adjournment	Meeting adjourned at 6:31 P.M.
8. Next Meetings	NEXT MEETING START TIME: The next regularly scheduled meeting will be on January 11, 2015 at 5:30 at Mt. Sherman Volunteer Fire Department main station.

Action Items for Discussion and Update at Next Meeting:

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI61	8/13/12	Work through the system to replace older meters that may not be recording properly. See notations above	Ivan Reynolds	ASAP	IN WORK
AI79	10/14/13	Talk to Hillard Kilgore to determine the possibility of pursuing an easement to the Patton water problems can be resolved.	Ivan Reynolds	10/14/13	PENDING
AI 87	7/14/14	Write a letter to the ESI grant person justifying a request for grant and/or matching fund request to fund the project to replace the 3" line with a 6" line to enhance and support expansion of the MSWA system.	Odie Watts and Ivan Reynolds	8/11/14	ON HOLD

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI90	8/11/14	Meet with each property owner and review the impact of a new 20 ft. easement requirement for the installation of a potential over lay project to replace the existing 3" line with a 6" line in the Low Gap area.	Ivan Reynolds	9/8/14	ON HOLD
AI91	7/13/15	Contact County Clerk's office for information regarding the law suit pending against the MSWA brought by Mr. Butler.	Karen Edgmon	8/13/15	PENDING
AI93	9/14/15	Pay TECHRODIUM the first annual fee of \$402.50 for implementing the IRIS notification system.	Karen Edgmon	10/12/15	PENDING
AI94	9/14/15	Complete the work on the booster station vault and replace the wiring to the pump.	Ivan Reynolds	12/14/15	IN WORK
AI95	11/9/15	Check with our insurance provider to determine if our current insurance protects our parts inventory and if not find out what we need in order to provide that insurance protection	Karen Edgmon	12/14/15	OPEN
AI96	11/9/15	Turn over all records such as Sanitary Survey and Tank Inspection records to Karen Edgmon for her files.	Ivan Reynolds	12/14/15	CLOSED
AI97	11/9/15	Get with Shane Kilgore and ask for the return of the Maps of the Mt. Sherman Water System he has in his possession so they can be maintained by Karen Edgmon in the MSWA central files.	Ivan Reynolds	12/14/15	OPEN

MS Bt Mtr DEC 14, 2015

H₂O operators report

Date	Customer	Activity Performed	Time Started	Time Ended	Parts Used
11-19		undergnd BtR #2 wire Replacement	11:30A	4PM	60 feet of 12-2 w/gnd
11-20	DAVID Long	Chgd Mtr	12N	1:30P	Meter S/N 52089199
11-20	LC MA#206	Chg Mtr	11Am	12N	meter S/N 52089182
11-22	Lee Kidder	chgd meter setter chgd Meter	10Am	1245P	meter S/N 52089172 setter 5/8 x 3/4
12-5	Tim KNAPP	collection of part due 120 ⁰⁰	12:30P	2PM	
12-5	Don Butts	MARKED water line	11Am	3PM	
12-8	Autumn Morgan	pulled & chgd mtr collected part due \$52 ⁰⁰	3PM	4PM	meter S/N 52089711
12-12	John Matteoni	Read & pulled Mtr Requested	3:50P	4:40	

MT Sturman Board Mtg

Jan 11, 2016 Oper. Report

Date	Customer	Activity Performed	Time Started	Time Ended	Parts Used
12-15	MT Sturman	Topped Shirley TANK Bled Lines	10 AM	3 PM	
12-18	DAVID Allport	Changed Meter	4 PM	4:45 PM	Meter
12-18	Holly Krebs	✓ meter B1	12:15 PM	12:45 PM	
12-18	Stemington	BoP leak	1 PM	1:45 PM	
12-18	MT Sturman	For service: Covered 3" Line	12 PM	2 PM	
12/19	Nettomi	Read & pulled	3:30 PM	4:20 PM	
12/20	Quentin Rylee	Meter Final Replaced Meter Service	10 AM	12:45 PM	Meter, Setter Meter Bx
1-3	Crow	tapped 4" Line	10:30 -	3 PM	
1-6	MT Sturman	Rec'd parts 12 MTR BXS 6 MTR SETTERS PUT IN WFF 2	10 AM	11:15 AM	
1-7	✓ Mike Dickey	✓ FOR meter RUNNING OK	11 AM	12:45 PM	
1-8	ANN VAN LARR	Explained Bill to her	11:30 AM	12:40 PM	
1-8	CROW Wissing	Installed Service	9:30 AM	1 PM	2 MTR BXS 2 MTRs, 2-3" SADDLES 2 3/4 CORPS 4 SS INSERTS
1-10	#2 Booster Pump	Cleaned SEALED small openings, reset Water, taped insulation	1 PM	5:45 PM	

Ordered 2 sets of complete maps from Harbor
Sonne will return map upon pickup
checked Meter Meter everyday except DEC 22, 24, 26, 27